

Board Review of Form 990

The Board of Trustees must review the annual Form 990 information tax return prior to filing.

A qualified and authorized person shall complete the annual Form 990 informational return under the direction of the Treasurer. The return shall be reviewed by the Chief Executive Officer and Treasurer and then presented to all Board members either via email or by paper copy prior to its filing with the IRS. At the next Board meeting, the Treasurer may review the return with the Board.