



SPECIAL PROJECTS

Mission Statement	Women's Resource Medical Center of Southern Nevada exists to save the lives of unborn children by sharing the love of Jesus Christ through spiritual, physical, emotional and educational support of our clients.
Objective	Provide support role to Training Department to accomplish specialized projects
Key Responsibilities	<ul style="list-style-type: none"> • Copy and create files for specialized trainings • Assist in record keeping • Assist with special projects as assigned
Reports to	Training Manager
Personal Development	<ul style="list-style-type: none"> • Consistent follow through on commitments • Develop "team-mindset" to create a cohesive process • Self-motivated, steadfastness, faithfulness, and confidence in the Word of God with the ability to speak its truth in love
Skills and Qualifications	<ul style="list-style-type: none"> • High school diploma or equivalent • Personal, professional and public integrity • Follows directions • Works well independently • Detail-oriented • Good organizational skills
Prerequisites and Requirements	<ul style="list-style-type: none"> • Meet with Client Service Manager for initial direction • In agreement of WRMCSN statements: Mission/Faith/Vision/Commitment/Principal/Care
Time Commitment	<ul style="list-style-type: none"> • 4 month commitment • 4 hours a month minimum

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability and that I will receive support and appreciation from WRMCSN staff.

Volunteer name (Please print)

Volunteer Signature

Date

WRMCSN Staff Partner (Please print)

WRMCSN Staff Partner Signature

Date